



United Conservative Association Standing Committee List

1. Preamble
 - 1.1. This Standing Committee List document serves to outline the standing committees for the United Conservative Association (the "Association") and the United Conservative Party (the "Party").
2. Definitions
 - 2.1. In this document, capitalized terms shall have the meaning given to them in the Bylaws unless otherwise stipulated.
3. Arbitration Committee
 - 3.1. The Board shall appoint up to nine (9) Members to an arbitration committee (the "Arbitration Committee"), functioning as follows:
 - 3.1.1. No member of the Arbitration Committee shall be a Director or Caucus advisor. The chair of the Arbitration Committee and at least five members of the Arbitration Committee shall have legal training or experience sitting on administrative panels. Members of the Arbitration Committee shall be appointed for terms of two (2) years and may not be removed by the Board without cause;
 - 3.1.2. Except for any dispute relating to a leadership or nomination contest, the Arbitration Committee shall hear all appeals arising from unresolved disputes related to the process set out in the Dispute Resolution document provided for in Article 10 of the Bylaws. Any decision of the Arbitration Committee is final and binding and there shall be no further appeal or review on any ground whatsoever;
 - 3.1.3. On receipt of a notice of dispute from any ten (10) Members, the Arbitration Committee shall select from its members a panel of three (3) to arbitrate and decide on the dispute. The panel shall deliver written reasons for any decision made in respect of the dispute;
 - 3.1.4. The Arbitration Committee shall develop its own rules and procedures, which shall be made public to Members, consistent with the Dispute Resolution process provided for in Article 10 of the Bylaws.

4. Party Candidate Selection Committee

- 4.1. The Board shall appoint ten (10) Members to a Party Candidate Selection Committee (the "PCSC"), functioning as follows:
 - 4.1.1. Five (5) members, who must be Directors;
 - 4.1.2. Five (5) members, who must not be Directors, and these members shall be appointed for terms expiring at the conclusion of each provincial general election and may not be removed by the Board without cause.
- 4.2. The PCSC shall administer the Party's Candidate Rules and Code of Conduct provided for in Article 10.1 of the Bylaws.

5. Party Policy and Governance Committee

- 5.1. At least eight (8) months in advance of an AGM, the Board shall appoint at least fifteen (15) Members to a Party Policy and Governance Committee (the "PPGC") as follows:
 - 5.1.1. The Vice President (Policy and Governance), who shall act as Chair;
 - 5.1.2. The Secretary.
- 5.2. At least eight (8) other Members at large who must not be Directors and these members shall be appointed for terms expiring at the conclusion of each AGM and may not be removed by the Board without cause.
- 5.3. The PPGC shall have the mandate to facilitate and execute an open, transparent member consultation process, subject to the Bylaws, for duly motioning any additions, amendments, or deletions from the Party Bylaws, or Constitutional Documents set out Article 10.1 of the Bylaws.
- 5.4. At least two (2) Party Policy and Governance Committee members must reside in each of the five (5) regions designated in Article 7.2.9 of the Bylaws.

6. Finance Committee

- 6.1. The Finance Committee will be comprised of no fewer than five and no more than eight Members appointed by the Board, no fewer than two of whom have attained a CPA designation;
- 6.2. The Finance Committee shall be chaired by the Chief Financial Officer;
- 6.3. The Finance Committee shall work with the Board to fulfil the Board's fiduciary responsibility to prepare and oversee the budget.

7. Communications Committee

- 7.1. The Communications Committee will be comprised of no fewer than five and no more than eight Members appointed by the Board;
- 7.2. The Communications Committee shall be chaired by the Vice President – Communications;

7.3. The Communications Committee shall foster communication within the Party and between the Party and the Members.

8. Membership Committee

8.1. The Membership Committee will be comprised of no fewer than five and no more than eight Members appointed by the Board;

8.2. The Membership Committee shall be chaired by the Vice President – Membership;

8.3. The Membership Committee shall promote membership, recruitment and involvement with the Party and shall be responsible for and administer the membership registry.

9. Fundraising Committee

9.1. The Fundraising Committee will be comprised of no fewer than five and no more than eight Members appointed by the Board;

9.2. The Fundraising Committee shall be chaired by the Vice President – Fundraising;

9.3. The Fundraising Committee shall be responsible for promoting ongoing fundraising efforts by the Party and Constituency Associations.